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ANNUAL REPORT
of
LANDER COLLEGE
TO THE
GOVERNOR
AND
GENERAL ASSEMBLY

July 1, 1977 - June 30, 1978



**Printed Under the Direction of the
State Budget and Control Board**

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ADMINISTRATIVE OFFICERS

President's Office

Larry A. Jackson President
R. Daniel Adams Director of Personnel
Helen L. Byrd Administrative Assistant
Steven B. Edwards Director of Institutional Research
George S. Franke Director of Physical Plant
Finis E. Horne Athletic Director

Academic Affairs

Gerald G. Swaim Vice President for Academic Affairs
Jean B. Boozer Staff Assistant
Sam B. Davis Director of Learning Resource Center
Jacquelyn C. DeVore Director of Admissions
Ann T. Hare Director of Library
Earl H. Hendricks Dean of Records and Registration
Ann B. Highsmith Assistant to the Vice President
for Academic Affairs

College Relations

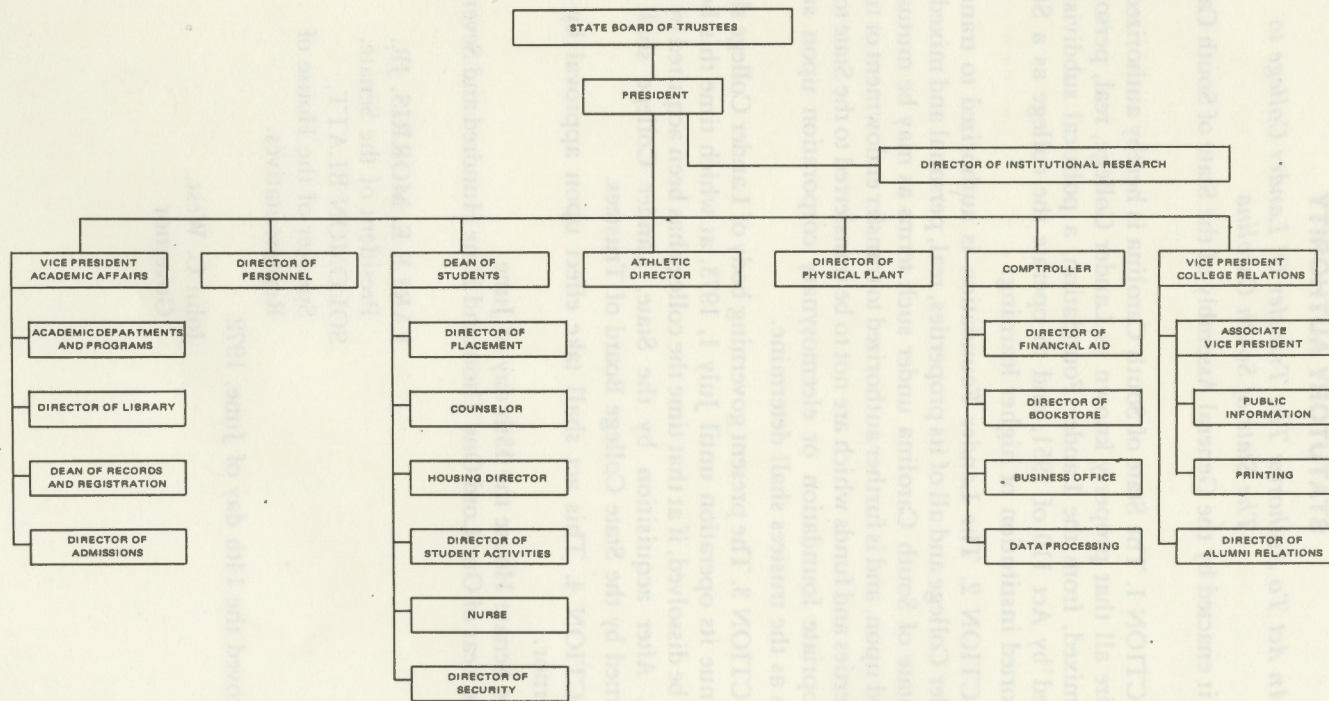
Charles E. Dunn Vice President for College Relations
Thomas L. Hutto Associate Vice President
for Public Relations
Grace I. Norman Director of Alumni Relations
M. F. Steinberg Printing and Duplicating Manager
Ann Winters Public Information Officer

Financial Affairs

Neil C. Steifle, Jr. Comptroller
Emily R. Collier Purchasing Agent
Virginia G. Davies Bookstore Manager
Mary H. Griggs Financial Aid Officer
Charles J. Van Blaricom Systems Analyst
M. Blair Willingham Accountant

H. Randall Bouknight	Dean of Student Affairs
Martha S. Chalmers	Staff Assistant
Michael G. Fillnow	Director of Housing
Elizabeth D. Jervey	Director of Student Placement
Jeff May	Director of Student Activities
Lewis M. Morgan	Chief of Public Safety
W. Douglas Spears	Counselor and Veterans' Affairs Coordinator

Marie Margaret Chisholm
Maybelle Coleman
Herbert A. Ellis
Elizabeth C. Welborn



STATUTORY AUTHORITY

An Act To Authorize The Transfer Of Lander College to The State of South Carolina

Be it enacted by the General Assembly of the State of South Carolina:

SECTION 1. The State of South Carolina is hereby authorized to acquire all that property known as Lander College, real, personal and mixed, from the Lander Foundation, a political subdivision created by Act 110 of 1951, and to operate the college as a State supported institution of higher learning.

SECTION 2. The Lander Foundation is authorized to transfer Lander College and all of its properties, real, personal and mixed, to the State of South Carolina under such terms as may be mutually agreed upon, and is further authorized to transfer endowment or trust properties and funds which are not to be transferred to the State to an appropriate foundation or eleemosynary corporation upon such terms as the trustees shall determine.

SECTION 3. The present governing body of Lander College shall continue its operation until July 1, 1973, at which time this body shall be dissolved, if at that time the college has been acquired by the State. After acquisition by the State, Lander College shall be governed by the State College Board of Trustees.

SECTION 4. This act shall take effect upon approval by the Governor.

In the Senate House the 13th day of June

In the Year of Our Lord One Thousand Nine Hundred and Seventy-two.

EARLE E. MORRIS, JR.

President of the Senate.

SOLOMON BLATT,

Speaker of the House of
Representatives.

Approved the 14th day of June, 1972.

John C. West,
Governor

BOARD OF TRUSTEES

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 James A. Rogers, Chairman Emeritus
 Joe E. Berry, Jr., Vice Chairman
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 Fitz-John C. McMaster, Vice Chairman
 Mrs. Sara V. Liverance, Secretary

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 Mrs. Carolina M. Beaver Greenwood, South Carolina
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 John E. Johnston, Jr. Greenville, South Carolina
 Nathan Kaminski, Jr. Georgetown, South Carolina
 Mrs. Eleanora Richardson Union, South Carolina
 J. Howard Stokes Florence, South Carolina
 John M. Trask, Jr. Beaufort, South Carolina
 J. I. Washington, III Orangeburg, South Carolina
 Mrs. Ellen Carter Watson Spartanburg, South Carolina

ACCREDITATION

Lander College is a fully-accredited four-year public institution of higher learning. It is a member of the Southern Association of Colleges and Schools, the South Carolina College Association, the American Association of Colleges, the Association of State Colleges and Universities, the National League of Nursing and the National Commission on Accreditation.

PURPOSE

The purpose of Lander College is to provide educational programs designed to meet individual needs in a contemporary world. This purpose is met by an educational process whose central objective is the enhancement of opportunities for students, given their natural strengths, to find learning environments and programs that will best help them to create for themselves a fuller and more satisfying life.

Lander College is committed to offer programs of instruction that:

Provide those skills and that knowledge requisite for continued learning about oneself, one's society, and one's relationship to what is of enduring value in human culture; and

Provide those skills and that information requisite for effective performance of a vocation.

Lander College is committed further:

To admit all applicants of post high school age who show promise of success and provide a staff which will actively seek, attract and enroll such applicants, with special concern for residents of Greenwood and surrounding counties, but without regard for race, sex, age, cultural or financial station.

To provide those guidance, placement, and other personnel services and staff necessary for increasing the effectiveness of students' performance.

To help faculty and staff to reach their fullest possible growth, both personal and professional.

To administer the affairs of the college in an open, objective, and orderly fashion.

To provide cultural opportunities for persons within the Lander College service area.

ACCREDITATION

Lander College is a fully-accredited, four-year, public coeducational liberal arts institution.

Lander is a member of the Southern Association of Colleges and Schools, the South Carolina College Association, the American Council on Education, the American Association of Colleges, the American Association of State Colleges and Universities, the National League of Nursing, and the National Commission on Accrediting.

HISTORY

Lander College was founded in 1872 by Samuel Lander, a Methodist clergyman. He opened the Williamston Female College in the town of his ministry, Williamston, South Carolina, and it remained a private institution for 26 years. In 1898, the College gained the support of the South Carolina Conference of the Methodist Episcopal Church, South. The College was relocated at Greenwood in 1904 and renamed to honor its founder.

In 1948, when the Methodist Conference, pursuant to a policy of consolidation in educational efforts, decided to discontinue support of Lander College, interested citizens of Greenwood formed the Lander Foundation, a non-profit corporation and leased the college from the Church.

In 1951, the County of Greenwood obtained the College name and property from the Methodists. The South Carolina General Assembly created the Greenwood County Education Commission, known as the Lander Foundation, to serve as the board of control for the college. Lander thus became the only four-year liberal arts college in the United States to be controlled and financed by a county government.

On July 1, 1973, Lander College came under the control of the Board of Trustees of the State Colleges of South Carolina.

Lander was founded as a college for women and retained that image for many years. Men were admitted in 1943, and the institution is now completely co-educational.

The College has had ten presidents in its one hundred and four years of service. They are: Samuel Lander, 1872-1904; John O. Willson, 1904-1923; Robert O. Lawton, 1923; B. Rhett Turnipseed, 1923-1927; R. H. Bennett, 1927-1932; John W. Speake, 1932-1941; John Marvin Rast, 1941-1948; Boyce M. Grier, 1948-1966; E. Don Herd, Jr., 1966-1973; and Larry A. Jackson, 1973-

THE PRESIDENT

Dr. Larry A. Jackson

Larry A. Jackson was born in Florence, South Carolina in 1925. He holds degrees from Wofford College, Union Theological Seminary in New York and the University of the Pacific in Stockton, California. Dr. Jackson has served as Director of Santiago College in

Santiago, Chile, and was founding Provost of one of the cluster colleges at the University of the Pacific.

He came to the Presidency of Lander College after having served for three years as Vice President at the University of Evansville in Evansville, Indiana.

Dr. Jackson is married to the former Barbara Atwood of Bethesda, Maryland and they have four children. Dr. Jackson and his family have lived for seven years in Chile, one academic year in India, and one academic term in England.

During the Second World War, Jackson served as a navigator in the Eighth Air Force in England.

He assumed his duties as President of Lander College on July 1, 1973, the first year the institution came under control of the State College Board of Trustees.

ATHLETICS

Lander College competes in three men's and three women's intercollegiate sports. A faculty committee serves as an advisory group on eligibility, scheduling, and other matters concerning the athletic program.

The men's program is regulated by the National Association of Intercollegiate Athletics (NAIA), and Lander College is a member of NAIA District Six. The men's teams compete in basketball, golf, and tennis.

The women's teams, which compete in basketball, volleyball, and tennis, hold membership in the Association of Intercollegiate Athletics for Women (AIAW). Other memberships include those in Region Two and at the state level in the AIAW.

The coaching staff for the 1977-78 year was Finis Horne, Athletic Director and Men's Basketball Coach; Jeff May, Director of Student Activities and Men's Assistant Basketball Coach; Dr. Joseph Cabri, faculty member and Men's Tennis Coach; Dr. Tom Dixon, faculty member and Men's Golf Coach; Roger Bagwell, Women's Basketball Coach; Dr. Lorraine Redderson, faculty member and Women's Volleyball Coach; and Dr. Peter Vahjen, faculty member and Women's Tennis Coach.

PERSONNEL SERVICES

The Personnel Department of the College is maintained to serve the best interests of the employees and the institution. This office is

responsible for implementing the personnel policies of the College. This office is also involved in procurement of non-academic personnel, position classification, wage and salary administration, orientation and training programs, employee records, employee benefits, and other related functions.

The Personnel Director also serves as the EEO Officer for the College.

PHYSICAL PLANT

The Lander College campus comprises approximately 80 acres located two blocks from the downtown business district of Greenwood. Ivy covers the walls of the seventy-two-year-old edifice which currently houses most classrooms and offices for faculty and administration. Other older buildings stand near more modern structures.

The master plan, Campus 80, which was developed in response to Lander's new status as a State College, has begun to take form. Seven new residence halls were occupied in the fall of 1976 with a total capacity of 308 students. In June 1977, the move was made into the new library. The building provides a modern environment for the college book collection. It features excellent space for individual study, and houses the audio-visual media center. Twelve large classrooms are temporarily located on the ground floor of the structure.

Two new athletic fields have been completed. The first phase of the College Center is nearing completion. It will house student dining facilities, the campus post office and bookstore, and offices for all aspects of student life. Architects have been selected and planning is underway for a learning center which will meet current needs for classrooms and faculty offices. The Physical Plant Department provides a continuous liaison between the college and contractors, architects and engineers working on college projects.

BUILDING SERVICES

Physical Plant personnel include trades workers and custodians for the care of college buildings. Several trades are represented on the staff. They are able to handle most maintenance situations and minor refurbishing. Major work is accomplished with the help of local contractors under the direction of college personnel.

Considerable effort is required to keep older buildings usable until

they can be replaced or fully renovated. (A few selected areas have been modernized.) Equally dilligent, however, must be work on the new buildings — keeping them in excellent condition and breakdown free through carefully planned preventive maintenance. Training programs are increasing the efficiency of Lander's custodial workers.

GROUNDKEEPING

Groundskeepers are employed by the Physical Plant Department. A small crew maintains the exterior appearance of the campus. As increasing amounts of Lander's acreage becomes intensively developed, groundskeepers have increased efficiency through the use of modern machinery. For the summer of 1978 several people have been engaged on a part-time basis to help improve the appearance of our grounds. These people include students, housewives and retirees. Considerable progress has been made through their efforts.

TELEPHONE SERVICE

A Centrex telephone system has been installed which allows campus telephones to be dialed directly without the intervention of an operator. 268 student telephones and 205 faculty and administration office telephones have been connected. Through a special arrangement with the local telephone company, students are billed directly for long-distance calls. Data on toll calls made by faculty members and administration officers is recorded automatically and presented as part of the monthly telephone bill. The system is used by the Financial Affairs Office to control and equitably allocate telephone costs.

ACADEMIC PROGRAM

The academic program at Lander College is offered through eight departments, each embracing one or more of the traditional academic disciplines. The eight departments are Business Administration and Economics, with programs in business administration, business education, secretarial science, and economics; Education, comprised of elementary and early childhood education, and home economics; Fine Arts, which embraces art and music, as well as speech and theatre; Health, Physical Education and Recreation; Humanities, which includes English, modern languages, philosophy and religion; Natural Science, consisting of biology, chemistry, physics, mathematics, and medical technology; Nursing; and Social Science, made up of anthropology, history, sociology, psychology, geography and political science.

Courses of Study: Major programs leading to degrees of Bachelor of Arts and Bachelor of Science are offered in the following fields: art, biology, business administration, business education, chemistry, early childhood education, elementary education, English, health, physical education and recreation, history, home economics, mathematics, medical technology, modern languages, music education, speech and theatre, political science, psychology and sociology. Associate of Arts degrees are offered in nursing and secretarial science.

The Faculty: During the academic year 1977-78, the Lander College faculty numbered 90 full-time members. With the additional contribution of some 13 part-time members, the full-time equivalent faculty totaled 95. Faculty-student ratio for the fall semester in head count was 1:18.9. Fifty-one percent of the full time faculty hold the doctorate.

Special Instructional Activities: The nursing program is a special activity of long standing at Lander College. Inaugurated in 1956, the school of nursing operates as a regular academic department with its own certification and accreditation by the South Carolina State Board of Nursing. Enrollment is limited to 73 students and the full-time faculty numbers eight, for a student-faculty ratio of 10.4-1 for classroom and 9.1-1 for clinical. Clinical facilities of Self Memorial Hospital and other local health agencies are used.

The Medical Technology degree program consists of three years at Lander College and one year of in-service training at an approved hospital in Charleston, Columbia, Greenville or Greenwood. Since the first class was graduated in 1957, approximately 129 men and

women have successfully completed this program and more than 90 percent of that number still serve as licensed medical technologists in South Carolina hospitals and clinics.

Enrollment for the fall of 1977 was 1698. First Session Summer School enrollment was 461.

LIBRARY

A major goal was achieved this year when the library facilities were moved into a new building, the Larry A. Jackson Library. The completion of the library was the result of many years of planning and anticipation. There are about 63,000 square feet on three floors with a capacity to house 200,000 volumes. The Jackson Library and the Learning Resources Center occupy the middle and upper floors while the bottom floor is being used for classroom space until fall, 1981. The dedication of the new building was November 15, 1977, and an open house for the community was held November 20.

The move to the new building was completed in eight days. By working weekends and the Fourth of July, the Library was closed for only two full days and closed during the day and opened at night for two additional days. The total cost of the move was \$3,654.58 and over 70,500 volumes were moved. An electric fork lift was loaned by Parke Davis; cardboard boxes by Joseph Ruzicka; plastic milk containers by Pet Milk Co.; and book trucks by the local elementary and high schools.

Use: Student circulation increased 10.8 percent over the previous year and faculty circulation increased by 8.3 percent. Interlibrary loans increased 153 percent. Over 148,000 people entered the Jackson Library between July, 1977 and May, 1978.

Collection: After the move to the new building and the completion of reclassification, it was possible to eliminate the backlog of new acquisitions. To accomplish this 12,452 books were added in 1977-78. The collection in the Jackson Library totals 107,046 items. This figure includes 77,687 volumes of books, 14,015 microbooks, 5,310 bound periodicals, 7,772 reels of microfilm and 2,262 microfiches. Fifty-two titles were added to the subscription list to make a total of 941 titles.

There was an inventory during May, 1978. With the security system in the new building there is less possibility that volumes will disappear from the shelves.

STUDENT AFFAIRS

The student personnel program of Lander College for the year 1977-78 was administered by the dean for student affairs, a director of student activities, a counselor, a director of career planning and placement, a director of housing, and a director of public safety.

The main goals of the office were to develop an atmosphere in which a student can find a sense of identity and purpose; to insure that the students are given an opportunity to develop self-discipline in their behavior and self-direction in their personal and intellectual growth; to provide informal learning programs that will increase self-expression and self-enrichment; and to provide an environment in which the individual student can develop his educational and social abilities.

The student personnel office supplements the educational programs at Lander with orientation programs, academic counseling, informal learning programs, maintenance of student records, leadership seminars, and advisement of student organizations and activities.

Construction on the new College Center began in February 1977, and it should be ready for occupancy in the fall of 1978. The building will provide much-needed space for student organizations, a new cafeteria, campus store, post office, and the student affairs program.

Student life at Lander College is enriched by a variety of student groups and organizations. These activities provide the student with opportunities to develop his interests and abilities outside the classroom. The addition of a director of student activities in January of 1977 has aided in the planning and implementation of the extracurricular activities. Each organization has an adviser, who is a full-time faculty member or administrative staff member.

HEALTH SERVICES

The Lander Health Services are located in Apartment 5 of the Lander Apartments. The health services provide routine office care and the services of a college physician and a nurse for all boarding students. First-aid and emergency treatment are available to all students during class hours.

RESIDENCE HALLS

During the 1977-78 academic year, Lander College housed approximately 585 students. During the summer of 1978, Coleman

Hall was closed for general maintenance and cleaning. The Brookside complex was used for summer housing and orientation programs.

COUNSELING SERVICES

Counseling services at Lander College are designed as a part of Student Affairs, to help the college student grow in self-understanding toward the attainment of his goals. Counseling is available in the areas of career planning, job placement, academic affairs, personal problems, and veteran affairs. Students are also welcome to discuss any aspect of campus life at Lander. Along with group counseling, informal "rap" sessions may be scheduled for groups of students with similar concerns.

A clinical psychologist is available two afternoons a week for consultation with students and faculty.

CAREER PLANNING AND PLACEMENT

The Career Planning and Placement office has continued to grow and develop since its creation July 1, 1974. The office has communicated its goals and objectives to the Lander community by direct contact with faculty and students, a one-hour course offering, conducting career seminars for students and faculty, providing printed materials on various careers, working with the Freshman Seminar, and by bringing to the campus recruiters to interview students as prospective employees.

PUBLIC SAFETY DEPARTMENT

The Public Safety Department was transferred to the student affairs area in late 1976. The primary areas of responsibility include safety and security of personnel and property at Lander College and the traffic and parking regulations.

COLLEGE RELATIONS

The Office of College Relations includes the following departments: The Office of Public Relations, the Office of Alumni Relations, Public Information Services, Printing and Central Duplicating Facility, and The Lander Foundation Administrative Offices.

PUBLIC RELATIONS

The purpose of the Public Relations Office is to relate Lander College to the largest number of people possible, both within the boundary of the state of South Carolina and outside it. The primary objective of the department is to make citizens of South Carolina aware of the wide range of higher educational opportunities available to them at Lander. Objectives of the department are obtained through personal contact, news releases, direct mail, and through publication of periodicals, pamphlets and similar materials. The Public Relations Office is responsible for the publication three times a year of "The Lander College Magazine," a general interest periodical edited to reflect an accurate picture of the entire Lander College Community. The magazine is mailed to approximately 5000 alumni of the college, faculty, staff, and administration, and to a select list of approximately 2,000 active supporters of the college. It is also distributed to students.

Public Information Services

The Public Information Officer of Lander College is responsible for regular news releases concerning significant events at the college. The releases are mailed to all South Carolina daily newspapers and television stations. Weekly newspapers and local radio stations receive releases when the news is of significant general interest or when local students are mentioned.

An internal publication, "Lander College Weekly Bulletin," is published for distribution to the entire college community. The bulletin carries news of meetings, upcoming college events, and reminders of important college dates, such as registration deadlines, graduation activities, and concerts. Announcements of new personnel are also carried.

An additional publication is called the "Monthly Calendar of Events." This calendar lists all major functions for the Lander Community, as well as those important functions available to both the Greenwood area and Lander Community.

Printing Services

The Public Relations Office is responsible for the operation and supervision of the printing and duplicating facility. Regular college forms, relatively simple brochures, posters, important committee reports, and similar materials are routinely produced. During the 1977-78 year, the printing services section was responsible for

production of approximately 355 printing jobs, involving over 1.2 million impressions.

In addition to regular printing services, the department now has responsibility for and oversees use and maintenance of a total copy system, an IBM copier, and mailing facilities. The print shop manager is making a continuing study of printing costs, with the objective of gaining a more efficient operation and upgrading quality of jobs produced.

College Publications

The Public Relations Office is responsible for planning, assembly, and editing of several official publications. During the past year, the office produced the College Viewbook (a student recruitment booklet) and the 1978-79 Catalog.

In addition to the above publications, the Office of Public Relations was responsible for the planning, assembly, and pre-publication preparation of all promotional materials to be used for the 1978-79 college year, which were in various stages of production at the close of the fiscal year.

Important documents printed by the college printing service during the year included the following:

- Lander College Student Handbook
- Lander College Security Handbook
- Lander College Housing Handbook

ALUMNI AFFAIRS

The purpose of the Lander College Alumni Association is to further the interests of Lander College and to promote among its present and former students and friends a spirit of good fellowship and loyalty.

The Association is divided into 25 areas, each with an area director. An effort is made to hold a meeting in each area during a college year. Through work of the organization, the annual drive in October, 1977 resulted in contributions from 16.8 percent of alumni carried on active rolls. The methods used were: personal solicitation within South Carolina and direct mail solicitation out-of-state. Funds from the drive are used for scholarships, student relations, a lecture series, dormitory furnishings, money for a special President's Fund, and maintenance of the Alumni House.

The office also publishes "Alumni Digest" three times a year, with

news of former students. It assists the Public Relations Office in gathering and editing news of alumni for "The Lander College Magazine."

Alumni are welcome on the campus at all times, and are issued special invitations each year for Homecoming, Alumni Day, and the annual Alumni Golf Tournament. Homecoming is held in February and Alumni Day is part of graduation weekend.

THE LANDER FOUNDATION

The Office of College Relations acts as the administrative center for the Lander Foundation. The Foundation's purpose is to assist in furthering the purposes and goals of Lander College. It is governed by a board of trustees currently composed of thirty-six members. The officers of the Foundation are: Mr. R. Frank Mundy, President; Mr. M. V. Wells, Vice President; Mrs. Caroline Beaver, Secretary, and Ann Highsmith, Treasurer. Mr. Charles Dunn, Vice President for College Relations, serves as Executive Director of The Lander Foundation.

The Foundation is interested in expanding its assets to provide scholarships for Lander students, faculty development funds for sabbaticals, post doctoral seminars and other professional development programs of the faculty. The Foundation is also interested in providing limited venture capital for those unique programs which may come to its attention through Lander students, faculty, and staff.

FINANCIAL AFFAIRS

The Financial Affairs Office has the responsibility of designing, implementing and performing maintenance on the financial accounting system of the college. The system includes all receipts and disbursements of funds regardless of source. The Financial Affairs Office is also responsible for the financial reporting and analysis of those funds. In addition, the Financial Affairs Office is charged with preparation of the annual college budget which is submitted to both the State Legislature and South Carolina Commission on Higher Education. Areas that are included under direct supervision of Financial Affairs are Accounting, Payroll, Central Purchasing and Receiving, Administrative Data Processing, Financial Aid, Auxiliary Services, Campus improvements and mail service.

ACCOUNTING

Lander College has successfully utilized the resources of Clemson University's Computer System by means of sophisticated remote job entry for batch processing and an on-line time sharing system for direct access.

The accounting and financial reporting system, as well as the payroll/personnel system, are designed using a combination of batch and on-line systems. During the past several years the college has been under extensive change in implementing a data base management system that is now completely operational. The complete financial system runs in conjunction with a data base system for student records, both from the Admissions and Registrar master files. The entire system operates under a data base management system which has proven to be very effective in the past year.

PURCHASING — RECEIVING

The Purchasing Office is the contracting agent for the college for routine supplies and equipment. The Purchasing Office monitors a purchase order system both internally and with the cooperation of the State Purchasing Office. The Purchasing Office also controls Central Receiving and that office strives to insure that items ordered are delivered properly, distributed to the person requesting the order and insures that the order is complete and satisfactory prior to authorizing payment to be made by the Accounting Department.

Purchasing is divided into several areas. The Book Store Manager purchases all resalable items such as books, supplies and other sundry items. The Book Store also serves as a central store for many items including paper, routine office supplies and other supplies for the general college use. An internal system for charging various departments for all supplies used has proved to be quite effective.

All equipment and supplies for the general operation and maintenance of the college are purchased through the Purchasing Office with the exception of library books which are purchased by the Librarian.

The Print Shop handles large quantities of paper and envelopes which are distributed on an as-need basis and charged back to the individual departments.

The Purchasing Office cooperates with the State Purchasing Office to secure items which are on state contract. As a general rule the college purchasing office allows State Purchasing to bid items which are in excess of \$1,500. The Purchasing Office also furnishes the State Office a computer tape showing commodity code and purchase orders issued for items on a Lander College purchase order. This tape report is submitted to the State Purchasing Office on a quarterly basis. This method of reporting enables the State to examine commodities being used and decide which would be feasible for state contract consideration.

FINANCIAL AID

Lander College administers a comprehensive program of financial aid which benefits both needy and worthy students. Applications for financial aid must be submitted to the Financial Aid Office. Eligibility must be established each year for which a student is requesting aid. A parent's confidential statement or student's financial statement must be submitted to determine eligibility.

Many scholarships are made available through the generosity of The Lander Foundation and other sources. Awards are made by a Financial Aid Committee. The Committee reserves the right to withdraw a scholarship from a student whose academic record is not satisfactory.

There are several loans and grants for worthy and needy students available through the Financial Aid Office. Among these are the National Direct Student Loan Fund, Federal Nursing Loan Fund, Guaranteed Loan Fund, Federal Nursing Scholarship Fund, both

the Basic and Supplemental Educational Opportunity Grants. The college, through the cooperation of The Lander Foundation, also offers a short-term emergency loan to assist students.

The college also employs students on a part-time basis using both Lander College work funds and federal college work funds. Jobs are available on a need basis and the assignment to positions are coordinated by the Financial Aid Office.

AUXILIARY ENTERPRISES

Auxiliary Enterprises are an essential part of the campus. Residence halls, food service, book store, student laundry, intercollegiate athletics and a small vending operation make up the Auxiliary Enterprises. The Auxiliary Enterprises all contribute to the overall campus atmosphere and have been self-supporting during the fiscal year 77-78.

Food Service:

Resident students are required to participate in a 7-day boarding plan which is contracted to Epicure Management, Inc. In order for the food service to better serve the students and maintain control, an ID must be presented prior to entering the dining room. A luncheon plan is available for commuting students who wish to dine on campus. Meal tickets for lunch only are sold in individual groups of 20 meals at a cost of \$26.00. Resident students on the food plan benefit from a 10-week cycle menu and food selections including 5 salads, 3 entrees, 3 vegetables, 4 desserts and 6 beverages.

Faculty, Staff and Administration are welcomed in the dining hall. Employees of the college may purchase group tickets or may purchase meals on an individual basis.

Book Store:

The Book Store is located in the Boyce M. Grier Student Center. Among the many items available to students, including textbooks and supplies, are blazers, sweaters, class rings, mugs, toilet articles, stationery and numerous other items. The college has a published refund policy which is posted in the Book Store. During 1978-79 the Book Store will be relocating in the new Student Center. The new Book Store will be much more functional and will allow the students ample room to browse at their leisure.

Vending Machines:

The college also maintains a limited number of vending machines which are contracted to several companies. The college receives a commission on the sale of items such as fast foods, cokes, cigarettes and other sundry items. Although vending machines are placed at various locations on the campus, hot food is supplied through a vending operation in the basement of the Old Main Building. With the recent remodeling of the old library the hot vending machines will be transferred to a new home during the 78-79 fiscal year.

CAPITAL IMPROVEMENTS

A Master Plan for the development of Lander College was completed during the 1973-74 academic year. The plan provided for the expansion of college facilities, making use of all available campus property.

The initial phase of development of the "New Lander" consists of a new Library, new Student Center and a new Academic Instruction Facility. The Library was designed by Freeman, Wells & Major and constructed by Triangle Construction Company. The Library was completed in August 1977.

The new Student Center is currently under construction and should be completed by October 1978. The firm of Craig and Gaulden are the architects and the construction work is being performed by McKnight Construction Company.

The architectural firm of Tarleton-Tankersley has been selected to design the Academic Instruction Facility. Construction is expected to begin in the Summer of 1979.

A new housing complex with a total capacity of 308 students was constructed in 1976. The housing was built by Two State Construction Company and Neal Architects designed the structures.

The architectural firm of Wilbur Smith & Associates has been selected to design an outdoor activity center which will include 8 tennis courts. Construction on this project is expected to begin in the Spring of 1979.

PARKING

With Lander's continued increase in enrollment during the past year, parking has been a serious problem. Since the campus is

relatively small the majority of the parking facilities are within walking distance of all classrooms.

With the addition of two new parking lots in 1975 the available parking space is probably adequate on most days. However, during events held on campus such as intercollegiate basketball, additional parking space becomes critical. There are plans to secure an additional parking facility in the near future. This new facility will be somewhere in the general location of student housing and intercollegiate fields.

The college issues approximately 2,000 parking permits annually at no cost to the students. During the past year the college experimented with a parking policy that would allow students, faculty and administration to park in any lot, thus doing away with preassigned parking areas. The system has worked well and it is anticipated that parking on a first-come, first-serve basis will continue. This method of parking allows the student the flexibility of parking closer to the classrooms that he attends. The college does not issue fines for parking violators but does enforce strictly the towing of vehicles improperly parked.

MAIL SERVICE

The Book Store Manager is directly responsible for all incoming mail. The Book Store Manager staffs the college post office on a daily basis to sort all mail for administrative offices, faculty, staff and students. Each boarding student and all faculty members have a post office box in the college post office. The majority of all out-going mail is distributed to a central location and is processed by the Print Shop.

LANDER COLLEGE
FINANCIAL REPORT — FISCAL YEAR 77-78

Operating Funds:

Education and General Revenue	
Student Fees	\$ 831,438
State Appropriation	3,054,239
Other Revenue	<u>416,710</u>
Total Revenue (Education and General)	<u>\$4,302,387</u>
Auxiliary Services (Net Expended)	1,266,062
Student Financial Aid (Net Expended)	<u>516,482</u>
Grand Total Operating Revenue	<u><u>\$6,084,931</u></u>

Education and General Expenditures

Instruction	1,722,600
Research	21,193
Public Service	9,753
Academic Support (Library)	250,170
Academic Support (Other)	262,209
Student Services	254,764
Institutional Support	755,597
Operation & Maintenance of Plant	608,767
Fringe	<u>417,334</u>
Total Expenditures (Education & General)	<u>\$4,302,387</u>
Auxiliary Services	1,266,062
Student Financial Aid	516,482
Grand Total Operating Expenditures	<u><u>\$6,084,931</u></u>

Capital Improvement Funds (Continued Prin. 75-76):

Revenue State Capital Improvement Bond	\$10,015,000
Revenue — Housing Bonds	1,800,000
Total Capital Improvement Revenue	<u><u>\$11,815,000</u></u>

Expenditures & Obligated Funds**(Continued Prin. 75-76):**

Library Construction	\$2,652,000
Student Housing	1,500,000
Student & Administrative Center	2,733,000
Acquisition of Coleman Hall	300,000
Acquisition of Property	150,000
Class Room Building	4,380,000
Outdoor Activity Center	<u>100,000</u>
	<u><u>\$11,815,000</u></u>

STATISTICS**Total Enrollment**

Total Enrollment	Fall 1977
Head Count	1,698
FTE Count	1,513

Enrollment by Class

	Fall 1977
Freshman	684
Sophomore	391
Junior	337
Senior	249
Other	37

Enrollment by Sex

	Fall 1977
Male	709
Male Percent of Total Head Count	41.8
Female	989
Female Percent of Total Head Count	58.2

Student Characteristics

Status	Fall 1977
White and Other	1,427
Black	271
South Carolinians	1,645
Out-of-State	53

Faculty Characteristics (FTE)

	Fall 1977
Professors	10.0
Associate Professors	23.3
Assistant Professors	39.9
Instructors	10.8
Others	4.9

Average Salaries of Instructional Faculty

	Fall 1977
Professor	\$19,497
Associate Professor	16,289
Assistant Professor	14,147
Instructors	11,402
Other	8,258

